

General Inspection Checklist

Number	Question	Yes	No	N/A
1.	Safety training concerns identified.			
2.	Evidence of eating and drinking in chemical use areas.			
3.	Aisle, egress, fire alarm pull stations, fire extinguishers, or sprinklers obstructed.			
4.	First aid kit contains expired items.			
5.	Eyewash and or safety showers are absent, obstructed, or not labeled, maintained, or inspected.			
6.	Workplace Hazard Assessment forms are not accessible, complete or current.			
7.	PPE is not present as assigned or is not being used.			
8.	PPE is not maintained in sanitary and reliable condition.			
9.	PPE observed at time of inspection is not appropriate to hazards.			
10.	Mandatory use of respirators is non-compliant.			
11.	Voluntary use of dust masks is non-compliant.			
12.	Access to electrical panels obstructed.			
13.	Electrical cords/cables cross aisles or are attached to building structures.			
14.	Electrical cords/plugs are frayed or damaged.			
15.	Electrical receptacles are overloaded.			
16.	Exposed electrical wiring present.			
17.	GFCI receptacles are not present.			
18.	Improper extension cord and power strip/multi-tap use.			
19.	Power strips and extension cords are overloaded.			
20.	Compressed gas cylinders not secured, stored upright, or capped while in storage.			
21.	Incompatible compressed gas storage.			
22.	Unlabeled gas cylinders/lecture bottles.			
23.	Flashback arrestors/check valves are not installed at torch handle hose inlets or regulator outlets.			
24.	Hazard Communication Program not available.			

25.	Department-specific written HazCom Program (Appendix A filled in) is not present, incomplete, or inaccessible.			
26.	The hazardous chemical inventory (Appendix B) is unavailable or inaccessible.			
27.	There are chemicals present not represented on the Hazardous Chemical Inventory.			
28.	SDSs are not available or accessible.			
29.	Containers, including stationary or piping systems, are not labeled appropriately.			
30.	Department-specific HazCom Program Annual Review Form (Appendix E) has not been completed or is not accessible.			
31.	Inadequate flammable liquid storage.			
32.	Inappropriate flammable liquid safety cans.			
33.	Chemical storage compatibility issues.			
34.	Activities capable of producing contaminants without proper exhaust ventilation or enclosures.			
35.	Local exhaust ventilation (LEV) concerns identified.			
36.	Chemical/gas detection or alarm systems are not calibrated and tested regularly.			
37.	Missing or inadequate secondary containment for hazardous materials liquids.			
38.	Slip/trip hazards identified.			
39.	Concerns with storage of material goods.			
40.	Combustibles are stored near heat sources.			
41.	Unapproved hot work.			
42.	Safety guards are not in place or properly adjusted on equipment.			
43.	Loose clothing/long sleeves and unsecured long hair not prohibited from mechanical equipment with moving parts.			
44.	Compressed air supply nozzles are not reduced to less than 30 psi.			
45.	Ladder safety issues identified.			
46.	Fall hazards identified.			
47.	Fall protection PPE compliance issues identified.			
48.	Compliance issues with scissors lift or aerial lift training and/or inspections.			
49.	Crane or hoist present without inspection or training.			

50.	If department conducts LOTO, annual LOTO inspections are not performed.			
51.	LOTO locks and tags are not compliant.			
52.	Machine-specific procedures for LOTO not available for use.			
53.	Lift Truck inspections concerns identified.			
54.	Lift truck endorsements not issued or have expired.			
55.	Noise concerns identified.			
56.	Hearing protection appropriate for the hazards is not in use.			
57.	No signage exists for areas/equipment with documented high noise levels.			
58.	Radios and personal music systems with earbuds/headphones are in use in areas with documented noise exposures.			
59.	The OSHA noise standard is not posted for areas with documented exposures above OSHA exposure levels.			
60.	Universal waste concerns identified.			
61.	Hazardous waste accumulation and storage concerns identified.			
62.	Hazardous waste containers are not properly labeled or closed; in poor condition; or without secondary containment.			
63.	Oily rag waste is improperly stored.			
64.	Regulated waste found in trash or recycling bins.			